



# Metea Valley Athletic Booster Club

## Minutes – October 19, 2015

### Attendees

#### Executive Board

**Steve Coryell – President**

**Bruce Gidlow – 1<sup>st</sup> VP**

Robin Schoolman – 2<sup>nd</sup> VP

Betsy Kluge – Secretary

**Jim Cheney – Treasurer**

**Dan DeBruycker – Athletic Director**

#### Board Members

**Laurie Despot – Membership**

**Amy Coryell – Concessions**

**Natasha Jones – Volunteers**

Sheryl Malbon – Scholarship

**Steve Howser – Apparel**

**Sue Coates - Communication**

#### Booster Club Members

**Michelle Butler**

**Becky Gilbert**

### Time

7:00PM–8:00PM - Commons

### Location

MVHS

July 20

August 17

September 21

October 19

November 16

December 14

January 25

February 22

March 21

April 18

May 16

June 20

<http://meteaboosters.com>

- I. Call to Order – S. Coryell
  - a. Meeting called to order at 7:05
- II. Roll Call – A. Coryell
  - a. Attendees bolded at left
- III. Approval of Minutes from last meeting – S. Coryell
  - a. Motion to approve – 1<sup>st</sup> B. Gidlow, 2<sup>nd</sup> S. Coryell, all approved.
- IV. President Update – S. Coryell
  - a. Mustang Tent Zone – S. Coryell has checks for tent, food. JULIE coming to mark for tent in grass areas if needed.
  - b. CPA services – S. Coryell and J. Cheney investigated options for needed CPA work to file taxes, review books.
    - i. Motion to approve up to \$500 for CPA services – 1<sup>st</sup> B. Gidlow, 2<sup>nd</sup> L. Despot, all approved.
  - c. Not-for-Profit status
    - i. S. Coryell filed paperwork online, cost \$55.25.
    - ii. We are now in good standing, certificate received.
    - iii. Motion to approve \$55.25 for NFP filing – 1<sup>st</sup> B. Gidlow, 2<sup>nd</sup> N. Jones, all approved.
    - iv. Need to change Registered Agent for NFP status from Rob Lathrop to Dan DeBruycker.
    - v. Motion to approve changing Registered Agent and \$5 cost – 1<sup>st</sup> A. Coryell, 2<sup>nd</sup> B. Gidlow, all approved.
  - d. Stadium Wrap – grant previously approved
    - i. Error in original estimate - \$1600 short.
    - ii. Motion to approve additional \$1600 cost for stadium wrap – 1<sup>st</sup> J. Cheney, 2<sup>nd</sup> N. Jones, all approved.
    - iii. Wrap to be installed in Spring 2016.
    - iv. Stadium wrap will be removed during winter months.
  - e. Boys' Lacrosse Club grant request
    - i. Request was tabled last meeting pending requests for additional information.
    - ii. MV Boosters position has been to not fund uniforms/apparel.
    - iii. S. Coryell posed questions to grant requestor to get more information. Did not receive a positive response or answers to any of the questions posed.
    - iv. Request asked for funds for gear and to offset parent costs for players.
    - v. D. DeBruycker and Principal Echols recommend we do not support this grant request.
    - vi. Motion to deny grant request – 1<sup>st</sup> B. Gidlow, 2<sup>nd</sup> J. Cheney, all approved motion to deny request.
  - f. PTSA Teacher of the Month gift certificates
    - i. Previously approved gift certificates to the Spirit Store (6



- certificates) have been purchased by PTSA. Check received.
- ii. PTSA requested a discount for teachers using these certificates to make the \$25 amount go further.
- iii. S. Coryell suggested a 10% discount (coupon) for these 6 certificates.
- iv. Motion to approve 10% discount coupon on 6 PTSA Teacher of the Month gift certificates to Spirit Store – 1<sup>st</sup> S. Coryell, 2<sup>nd</sup> S. Howser, all approved.
- g. Sponsor update
  - i. Xtreme Motor Sports – \$1000 sponsor - check received.
  - ii. Mavericks Swim Club - \$1000 sponsor – banner cost paid by Boosters. Banner to hang in pool area.
  - iii. SportClips – will have a tent at football game Friday, Oct. 23, handing out coupons. Coupons available at Concessions and in Apparel bags. Banner to hang in gym.
  - iv. Pasha Orthodontics - \$500 sponsor, banner in gym, Pasha pays for banner.
- h. NC17 TV – videotaped game on 9/23 at North Central and sold DVDs. We received \$25 check for our share of proceeds from DVDs.
- i. Waubonsie Valley and Naperville North Booster Clubs have been contacting S. Coryell for information on how we are doing so well with sponsor, membership. Good sign for us!
- j. Trailer Quotes – S. Coryell worked with Advantage Trailers to get quote on a trailer for outdoor Spirit Store.
  - i. 16' x 8 ½ ' trailer, similar to other schools.
  - ii. 10' wide hydraulic door, counters, electrical, LED lights, black exterior, shelving.
  - iii. Quote approximately \$20,000 for top of the line model.
  - iv. Removal of shelving significantly reduces cost – we could build our own shelving system.
  - v. Get gold decals on black trailer – cheaper than “wrap”.
  - vi. What about used trailers?
- V. 1<sup>st</sup> Vice President – B. Gidlow
  - a. As of today 222 attending Booster tailgate dinner on 10/23.
    - i. RSVP deadline has passed.
    - ii. 170 adults, 52 kids.
    - iii. S. Coryell has food and tent checks ready.
    - iv. Patty Lovely will get an updated invoice from Home Run Inn.
    - v. \$84 charge for rescheduling food.
- VI. 2<sup>nd</sup>. Vice President – R. Schoolman
  - a. Not in attendance – no report.
- VII. Athletic Director Report – D. DeBruycker
  - a. Next Monday, Oct. 26 – Winter Sports meeting for parents.
    - i. Boosters – S. Coryell to speak and Membership Table available.
    - ii. Breakout of individual sports meetings follows.
  - b. Friday, Oct. 23 Football game – Senior Night – Mustang Tent Zone
    - i. Cricket Wireless to have table for \$500 sponsorship.
    - ii. CSN Chicago interviews.
    - iii. HS Cube to stream game.



- iv. VIP Booster press box passes to be used that night.
- c. Update to the grant request from Boys' Baseball for halo installation.
  - i. Original request was for a gravel base, but after further research, cement base is the better option.
  - ii. Quotes are in the \$8,000-9,000 range for concrete base.
  - iii. Coach Tomczak to get additional quotes and will be doing fundraising in the spring to fund a portion of it.
  - iv. D. DeBruycker recommends we do the work right the first time and pursue the concrete instead of gravel base.
  - v. Defer vote until additional quotes received.
- d. Additional grant request from Gymnastics co-op (with NV, WV)
  - i. Request for approx. \$2,100 split between the 3 schools = \$700.66.
  - ii. Covers equipment such as pads and straps and will be housed at Neuqua where the team practices.
  - iii. Motion to approve \$700.66 for Gymnastics grant request – 1<sup>st</sup> B. Gidlow, 2<sup>nd</sup> J. Cheney, all approved.
  - iv. D. DeBruycker to find out how many athletes on Gymnastics team and how many from Metea.
- e. Two golfers advances to State – send-off breakfast held.
  - i. Katelyn Kline, who finished 6<sup>th</sup> in the State, and David Lepine.
  - ii. AD bought medals and hosted a send-off breakfast on Wednesday morning, provided by Aramark, who did a great job with the food.
  - iii. D. DeBruycker asked if Boosters would be willing to fund the food for the breakfast.
    - 1. There would be 5-8 of these breakfasts per year for student athletes, their parents, coaches, some staff, at a cost of approximately \$130-170 per breakfast.
    - 2. AD will still do these breakfasts, even if Boosters does not support.
  - iv. In the past, Boosters has given up to \$25 per individual state qualifier.
  - v. Motion to approve up to \$100 per State qualifier breakfast – 1<sup>st</sup> S. Coryell, 2<sup>nd</sup> N. Jones, all approved.
  - vi. Send off banner – Boosters will buy a reusable banner for the breakfasts.
    - 1. L. Despot will talk to Patty Lovely about getting a banner.
  - vii. Three Girls' tennis players are advancing to State next week (2 players and one alternate).
  - viii. Boosters to look into designing a hoodie to give to all State Qualifiers.
- f. Concessions from home game at North Central College
  - i. Boosters to receive check for 15% of profits, check in the mail.
- g. Golf Outing
  - i. Moving forward with plans.
  - ii. June or August timeframe.
  - iii. Looking for location – Stonebridge and Arrowhead suggested.



- iv. Open to everyone, not just Booster members.
- v. Benefits Boosters.

VIII. Financial Report – J. Cheney

- a. Checking account balance as of October 19, 2015 is \$54,578.66
- b. Total Income deposited since September 21, 2015 was \$18,540.51
- c. Total expenses since September 21, 2015 were \$21,708.60
- d. Net Income since September 21, 2015 is -\$3,168.09
- e. We have a “Net Net” of approximately \$24,000 based on what we know now.
- f. Lots of apparel inventory left to sell that has already been paid for.
- g. We’ve had some bad checks to deal with.
  - i. Suggest getting phone numbers on all checks accepted.
  - ii. Could create a list for Spirit Store of people whose checks we should not accept.
- h. Also need to verify payee on checks is correct – have gotten some checks payable to Metea Valley High School instead of MV Boosters.
- i. The accountant we are hiring to help us with tax returns can also review our accounts/procedures – 4-6 hours work, \$200 to do initial setup.

IX. Standing Committees

- a. Concessions – A. Coryell
  - i. Volleyball concessions are over – went well with Molly Petersen’s help organizing volunteers.
  - ii. Last football concessions are Friday.
  - iii. We are opening concessions for Senior Movie Night event next week on Oct. 21.
  - iv. Already have the Winter sports schedule to plan concessions.

X. Volunteer Update – N. Jones

- a. Tent zone volunteers are ok – could use a few more.
- b. Need 2 more volunteers for Apparel Store this week.
- c. Sent out list of numbers of volunteers for each sport so far.

XI. Apparel – S. Howser

- a. Thanks to N. Jones for opening and closing the Apparel Store on Wednesdays.
- b. Storage options until possible trailer?
  - i. Ask students to design cubbie systems that move and can go outside.
- c. Last football game apparel sales on Friday.
- d. Basketball crowds should be better now that we are in the DVC.
- e. Paypal – need separate sign in for Concessions to keep credit sales separate from apparel.
- f. Pink shirts – Boosters paired up with BG Stampede and student Drew Danko, who designed a new Mustang image for pink long sleeve shirts.
  - i. Started with order of 300 – sold out 1<sup>st</sup> day – BIG success.
  - ii. Ordered 325 more.
  - iii. Have about 100 more still in Apparel Store.
  - iv. Discussion on donating some proceeds to the Fab-U-Wish breast cancer charity.
  - v. Motion to donate \$1 per pink shirt sold to Fab-U-Wish – 1<sup>st</sup> S. Coryell, 2<sup>nd</sup> S. Coates, all approved.



XII. Scholarships – No report.

XIII. Membership – L. Despot – nothing to report.

XIV. Communication – S. Coates

- a. Reviewed our Boosters website and other Booster club websites.
- b. Proposed upgrades to S. Coryell to make website more interactive.
- c. Recreated Booster Facebook page.
  - i. Search Facebook for “Metea Valley High School Athletic Boosters”
  - ii. More followers already.
  - iii. Send things to S. Coates to post on Facebook.
  - iv. Posting sponsors one at a time to maximize visibility and post activity.
  - v. Encouraged all to share it, invite a friend to Like the page, post on the timeline.
  - vi. One more shout-out about the Tent Zone.
  - vii. Any Twitter messages can also go on Facebook page.

XV. New Business – S. Coryell

- a. After 4 months with the new board, would like to get some feedback on how we are doing.
- b. Encouraged committee chairs to get invoices and deposits in asap to make it easier for treasurer and so we know our current cash position.
- c. Encouraged Board members to delegate more and get help – don’t have to do everything yourself!
- d. Other schools are asking us how we are doing things – this is a positive and an indication we are doing some good things and people are taking notice.

Motion to adjourn 8:27pm, 1<sup>st</sup>. J. Cheney, 2<sup>nd</sup> S. Coryell, all approved.